

### Internal Quality Assurance Cell (IQAC)

Ref. No. IQAC/1

Date: 05.09.2024

#### NOTICE

The First Meeting of the IQAC of the institute is convened for the AY 2024-25 as per the following details

**Date : 19<sup>th</sup> September 2024**

**Scheduled Time: 3 PM onwards**

**Venue : Conference hall of GIT**

#### Agenda

No	Description	Responsibility	Action
1	Confirmation of minutes of meeting of previous meeting held on 03.06.2024	Dr Danawade, Dean IQA	To confirm MoM
2	Action Taken Report	Dr Danawade	Share info
2	PO and PSO of FE, SE, TE and BE AY 2023-24	Dr Kolekar, Dean Academics	Share Data
3	Faculty and student publications department wise AY 2023-24	Dr Khalkar, Dean R& D	Share Data
4	Placement/Higher education/Industrial Training record for AY 2023-24	Prof. Sameer Tathare	Share Data
5	Creation of full fledged office for IQAC/NAAC/NBA and DMS or ERP	Dr Danawade, Dean IQA	Discussion
6	Initiatives by Innovation Incubation & Entrepreneurship	Dr Gajmal	Share Data
7	Any other point of concern with the permission of chair		

  
05/09/24  
Dr. B. A. Danawade, Dean IQA

  
Dr. P. B. Patil, Chairman, IQAC

Note : 1. Mr. Amol Salunkhe to co-ordinate and take MoM





# GHARDA INSTITUTE OF TECHNOLOGY



NAAC Accredited Grade 'A'

Internal Quality Assurance Cell (IQAC)

A/P: LAVEL, TAL. KHED, DIST. RATNAGIRI. Tel.: 02356 - 665555, Fax: 02356 - 262980  
Website: www.git-india.edu.in, Email: principal@git-india.edu.in

Date : 19.09.2024

IQAC Meeting

Sr No	Name of Staff	Designation	Signature
1	Dr. P. B. Patil	Chairperson	
2	Dr. A. B. Marathe	Member, Management Representative	
3	Prof. S. C. Munghate	Member, Registrar (General Administration)	
4	Dr. S. K. Patil	Member, Representative of Teachers	
5	Dr. S. P. Tekade	Member, Representative of Teachers	
6	Prof. Mrs. K. M. Gajmal	Member, Representative of Teachers	—
7	Prof. S. S. Tathre	Member, T&P Officer	 19/9/24
8	Mr. Ashok Patil	Member, Employer and industrialist	—
9	Mr- Kisan Shivaji Chavhan	Member, Stake holder (Parent)	—
10	Mr. Sadanand Vasant Kulkarni	Member, Local Society-Member	—
11	Mr. Aniket Subhash Auti	Member, Alumni	—
12	Mast. Aditya Bhoje	Member, Male Student Representative	
13	Miss. Durva Pandit	Member, Female Student Representative	
14	Dr. B. A. Danawade	Secretary, IQAC Coordinator, Dean IQA	
15	Dr. N. A. Kolekar	Dean (Academics) Invitee member	 19/9/24
16	Dr. S. S. Gajmal	Dean - III E	

**Minutes of the Meeting**

1<sup>st</sup> meeting (AY 2024-25) of the Internal Quality Assurance Cell (IQAC) was conducted on 19<sup>th</sup> Sept 2024 in Conference Hall at 3.00 PM. Following points were discussed as per the points on agenda dated 5<sup>th</sup> Sept 2024.

1. Confirmation of the Minutes of Previous Meeting: The minutes of the previous meeting (3 Jun 2024) have been read & confirmed with following suggestions,
  - i. Statement of purpose to be displayed on each box placed in the class.
  - ii. Student members of IQAC are suggested to take feedback of experiential learning activity from all other students.
2. PO & PSO of FE, SE, TE & BE AY 2023-24: PO PSO attainment is completed by all departments for AY 2023-24. This process should be continued as a part of continues assessment process.
3. Faculty & Student Publications Dept. wise AY 2023-24 was to be placed in forth coming meeting of IQAC
4. Placement/Higher Education/Industrial /training record for AY 2023-24 – T&P officer presented the record for Placements, Higher Education & Industrial /training for AY 2023-24.
5. Creation of full-fledged office for IQAC/NAAC/NBA & DMS or ERP – Need to identify ERP software is principally approved by IQAC & further it will be sent to CDC & GB. A committee of 5 members is constituted consisting of Principal, Dean IQA, Registrar, Dean Academics & HOD Computer for the identification of ERP within next 15 days. Data entry in the ERP is the concern raised by Dr. A. B. Marathe.
6. Initiatives by Innovation Incubation & Entrepreneurship – Dean IIIE presented the activities conducted in last few months. Principal suggested that Entrepreneurship word in the committee name to be renamed as Enterprise.
7. NIRF/UGC Ranking – Dean IQA will continuously monitor UGC & NIRF related update.
8. IQAC congratulated all on improvements in First Year results & improvement in admission count for AY 2024-25.

  
Chairman, IQAC



**Action needs to be taken report of the IQAC Meeting conducted on 19/09/2024**

Sr No	Head	To be presented / completed by
1	Statement of purpose to be displayed on each box placed in the class also will be communicated to all the students in the every class.	All HOD
2	Student members of IQAC are suggested to take feedback of experiential learning activity from all other students.	Mr. Aditya Bhoje Miss. Durva Pandit
3	Continues updating PO & PSO attainment of FE, SE, TE & BE AY 2023-24	All Faculty
4	Updating Faculty & Student Publications Dept. wise AY 2023-24	Dr. V. R. Khalkar
5	Placement/Higher Education/Industrial /training record of last three years with comparison	T&P Officer
6	Creation of full-fledged office for IQAC/NAAC/NBA & DMS or ERP	Registrar
7	NIRF/UGC Sites updates monitoring	Dean IQA
8	Idea Innovation Incubation Entrepreneurship Cell to be renamed as Idea Innovation Incubation Enterprise	Dean IIIE

  
Chairman, IQAC

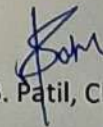


**Action taken report of the IQAC Meeting conducted on 19/09/2024**

Sr No	Action Point	Responsibility	Remarks
1	Statement of purpose to be displayed on each box placed in the class also will be communicated to all the students in the every class.	All HOD	Complete
2	Student members of IQAC are suggested to take feedback of experiential learning activity from all other students.	Mr. Aditya Bhoje Miss. Durva Pandit	Pending
3	Continues updating PO & PSO attainment of FE, SE, TE & BE AY 2023-24	All Faculty	Complete
4	Updating Faculty & Student Publications Dept. wise AY 2023-24	Dr. V. R. Khalkar	Posted for this meeting
5	Placement/Higher Education/Industrial /training record of last three years with comparison	T&P Officer	Posted for this meeting
6	Creation of full-fledged office for IQAC/NAAC/NBA & DMS or ERP	Registrar	In progress
7	NIRF/UGC Sites updates monitoring	Dean IQA	In progress
8	Idea Innovation Incubation Entrepreneurship Cell to be renamed as Idea Innovation Incubation Enterprise	Dean IIIE	Complete



Dr. B. A. Danawade, Dean IQA



Dr. P. B. Patil, Chairman, IQAC